

**MINUTES**  
**South Carolina Contractor's Licensing Board**  
**Boiler Safety Task Force Meeting**  
**April 20, 2021**  
**Via Video WebEx Teleconference**

**Meeting Called to Order**

Committee Chairman Lee Richardson Jr. called the meeting to order at 10:02 a.m. Other persons attending the meeting included: Lewis Caswell, Board Member; Ron Spiker, Chief Boiler Inspector; Fred Melson, C&C Boilers; Molly Price, Board Administrator; Maggie Smith, Program Coordinator II and Georgia Lewis, Advice Counsel.

**Public Notice**

Public notice of this meeting was properly posted at the Synergy Business Park, Kingstree Building and on the Agency's website, and provided to all requesting persons, organizations and news media in accordance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Administrator's Remarks**

Ms. Price stated that the task force was appointed by the Board at their last meeting on January 21, 2021, to review and recommend changes to the Board's regulations related to which license classifications can perform boiler work.

**Task Force Review of Licensure Requirements for Boiler Installation**

Ms. Lewis provided the task force members with a brief background about why the task force was appointed and went over the documents that were included in their packets for review. The documents included the Board meeting minutes from April 19, 2018, the meeting transcript from April 19, 2018, a 2018 email from former Board Administrator Roger Lowe, 2020 Summons and Complaint, Chapter 29 Contractor's Board Regulations, Chapter 11 Practice Act for Contractors, Chapter 13 Boiler Safety Act, and Chapter 71 Boiler Regulations.

The task force members reviewed all of the documents and discussed what they felt were the appropriate licensure classification requirements for boiler installations, alterations and repairs. Ms. Lewis stated that she would use the task force feedback to draft a regulation identifying the boiler work that a mechanical contractor heating classification licensee can perform and the boiler work that a general contractor boiler installation licensee perform. The task force members all agreed that this regulation needs to be added to the General/Mechanical regulations in Chapter 29.

The task force members agreed to review the regulation draft and have another meeting if needed prior to the Board's next meeting on July 15, 2021.

**Adjournment**

Mr. Caswell made a motion to adjourn the meeting. Mr. Melson seconded the motion, which carried unanimously.

The task force adjourned at 11:07 a.m.